

BLUE SKY PROPERTY.COM

Move-Out Cleaning Checklist

Please print and check off items as completed - Return to us by fax, email or mail

Property Address: _____

Date of Move Out: _____

*** Please note that this is just a general outline of what may need to be done. This is provided as a courtesy and other tasks may be necessary.**

1. This checklist is to be returned with all property keys on or before final move out date.
2. Please make note of anything broken or in need of repair.
3. DO NOT leave cleaning or personal items, trash, etc. in the unit. You will be charged for anything that is left at the property, including items left curbside.
4. To avoid additional charges, you will be required to present a receipt to confirm the windows and carpets have been professionally cleaned.
5. If you have any questions or concerns, please do not hesitate to call.

Mailing Address: P.O. Box 105, Santa Ynez, CA 93460-0105

Business Address: 3681 Sagunto St., Suite #101, Santa Ynez, CA 93460 Phone: (805) 693-9444 Fax: (805) 693-9444

06/22/05 AF

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Kitchen

- Stove & Oven
- Stove Hood & Filter Screen
- Refrigerator (inside, outside & top)
- Dishwasher (inside, outside & top)
- Sink (fixtures & underneath)
- Cabinets/Drawers/Pantries
- Counter Tops
- Light Fixtures & Switch Plates
- Windows/Sills/Screens/Tracks
- Doors & Woodwork
- Floors
- Walls & Baseboards
- Hardware
- Remove Cobwebs

Bathrooms

- Tubs/Showers
- Toilets
- Sinks
- Cabinets/Drawers
- Counter Tops
- Light Fixtures & Switch Plates
- Mirrors/Medicine Cabinets
- Windows/Sills/Screens/Tracks
- Exhaust Fans
- Doors & Woodwork
- Floors
- Hardware
- Remove Cobwebs

Miscellaneous

- Water Heater Areas
- Furnace Areas (Replace Furnace Filter)
- Laundry Areas
- Draperies/Rods/Blinds
- Garage
- Heater Vents
- Entryways
- Replace Burnt Out Light Bulbs
- Remove ALL Cleaning or Personal Items, Trash, etc. Inside and Outside
- Ceilings

Outdoors

- Clean-Up Dead Plants/Leaves
- Ceilings/Walls
- Woodwork & Rails
- Front & Back Doors
- Windows/Sills/Screens/Tracks
- Floors
- Light Fixtures
- Storage Areas
- Remove Cobwebs
- Trim Shrubbery
- Hardware

Bedrooms & Other Rooms

- Ceilings
- Walls & Baseboards
- Doors & Woodwork
- Cabinets/Drawers
- Windows/Sills/Screens/Tracks
- Floors/Carpet
- Light Fixtures & Switch Plates
- Hardware
- Closets
- Fireplaces
- Remove Cobwebs

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